

## Chapter 9 Outline

Elements and Conventions  
Assets  
    Current Assets  
    Noncurrent Assets  
Liabilities  
    Current Liabilities  
    Long-Term Liabilities  
Equity  
Hotel Balance Sheet Formats  
The Hotel DORO's Balance Sheet  
    Common-Size Balance Sheet  
    Comparative Balance Sheet  
The Statement of Retained Earnings

## Competencies

1. Describe the purpose, general content, and users of a hotel balance sheet, and explain the elements and conventions used in preparing a balance sheet. (pp. 253–254)
2. Explain assets, and identify current and noncurrent assets. (pp. 254–256)
3. Explain liabilities, and identify current and long-term liabilities. (pp. 256–257)
4. Describe the items that might appear in the equity section of a balance sheet. (pp. 257–258)
5. Differentiate between the account and report formats and the internal and external formats for a balance sheet. (pp. 258–260)
6. Explain the preparation and purposes of common-size and comparative balance sheets, and describe their analysis and interpretation. (pp. 260–267)
7. Explain the relationship between the statement of retained earnings and the balance sheet. (p. 267)